

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, June 23, 2020, 9:00 a.m.

Meeting provided by Video Live-Broadcast and Telephonically

Present: Chairman James Beaver
Commissioner Shon Small (via/teleconference)
Commissioner Jerome Delvin (via/teleconference)
County Administrator Jerrod MacPherson
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Matt Rasmussen, Deputy County Administrator; IT Manager Robert Heard; Robert Blain, Director of Operations/Capital Assets; Scott Souza, Chief of Corrections; Commander Joshua Shelton; Finance Manager Linda Ivey; Risk Manager Adam Morasch; Communications Coordinator Shyanne Palmus; Adam Fyall, Sustainable Development Manager, DPA Ryan Brown; PA Andy Miller.

Approval of Minutes

The Minutes of June 2, 2020 Special Meeting were approved.

The Minutes of June 4, 2020 Special Meeting were approved.

The Minutes of June 16, 2020 were approved.

Review Agenda

Consent agenda item “g” (Juvenile Line Item Transfer) was pulled.

Jerrod MacPherson requested to add a discussion regarding the CARES Act funding and Risk Management.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items “a” through “m” pulling “g”. Commissioner Small seconded and upon vote, the Board approved the following:

Assessor

- a. Salary Request

Auditor

- b. Lease Agreement w/BWR Holdings for Providing A Safe Voting Elections Season Through the CARES Act

- c. Surplus and Disposition of Personal Property

Corrections

- d. First Contract Amendment w/Young's ServiceMaster Cleaning Services for Disinfectant Services at the Jail

Human Services

- e. Contract w/Lourdes Counseling Center for Prosecutorial Division Services
- f. Line Item Transfer, Fund No. 0154-101, Dept. 000

Public Works

- h. Contract w/Strata for On-Call Material Sampling and Testing
- i. Accepting Work Performed by Iron Horse Vac for 2019 Culvert Cleaning
- j. Accepting Work Performed by DeAtley Crushing Company for 2019 Crushing & Stockpiling

Sheriff

- k. Contract w/Richland Yacht Club for Jetboat Moorage

Superior Court

- l. Expenditure Coding Corrections

Workforce Development

- m. Appointment of Jamie Rasmussen to the Benton-Franklin Workforce Development Council

Public Comment

None.

Other Business

CARES Act Funding – Risk Management Temporary Position

Mr. MacPherson said the Risk Manager was currently spending 100% of his time related to Covid-19. The County received \$11 million in CARES Act funding and they wanted to get Adam Morasch some help through the end of the year so his other responsibilities to the County could be taken care of.

Mr. Morasch updated the Board on what he had been taking care of to date relating to Covid-19:

- Evaluating work-stations – installing plexiglass barriers
- Implementing and monitoring health screening
- Touch free kiosk (working on getting set up)
- Guidance on face coverings; providing masks to employees
- Providing personal protective equipment, hand sanitizer
- Signage encouraging proper behavior
- Responding to new developments from state and local level

He added that he still had day-to-day duties to attend to, including:

- MSDS on-line – new program

- Turning on a Nogov module for learning/training
- Claims for damages, public records requests and safety meetings

Mr. MacPherson said they were seeking board approval to get Risk Management some help through the end of the year. Commissioner Small said he wanted to confirm that after the funding went away so did the position and it was stated that was correct.

MOTION: Commissioner Small moved to approve the Line Item Transfer for the temporary position as presented by Adam Morasch. Commissioner Delvin seconded and upon vote, the motion carried.

Covid-19 Information

Commissioner Small said information was released about local hospital occupancy. It was stated there were currently 80 people in local hospitals suffering from Covid-19 or “Covid-like symptoms” and they were 84% occupied. He expressed concern about the reference to Covid-like symptoms because of how that could affect the numbers.

Commissioner Jerome said they still had not heard from the State Department of Health about the information and request that was sent in to them last Friday.

Meeting Cancellation

The Board agreed to cancel the meeting of July 7, 2020.

The Board recessed at 9:14 a.m. reconvening at 9:18 a.m.

Executive Session - Potential Litigation

The Board went into executive session at 9:18 a.m. for 20 minutes to discuss potential litigation. Present were Chairman Beaver, Commissioners Small and Delvin (via/teleconference), Jerrod MacPherson, Matt Rasmussen, Cami McKenzie, PA Andy Miller and Ryan Brown. The Board came out at 9:40 a.m. and announced it was going back into executive session for an additional 20 minutes to discuss potential litigation and to evaluate a claim against a public official.

The Board came out at 9:57 a.m. No decisions were made in executive session, but direction was given.

Tort Claims

CC 2020-13: Received on June 18, 2020 from Adam Trujillo

Accounts Payable

Check Date: 06/10/2020

P-Card #: 0620
Total all funds: \$250,155.10

Check Date: 06/19/2020

EFT's: 1312-1314
Transfers #: 06192001-06192010
Total all funds: \$176,271.04

Warrant #: 207210-207447
Total all funds: \$2,512,255.05

Payroll

Check Date: 06/15/2020

Payroll Draw Checks
Warrant #: 242622-242626
Direct Deposit #: 153861-154026
Total all funds: \$120,288.39

Payroll Draw Deductions/Transfers
Taxes #: 101200612
Total all funds: \$36,575.05

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2020-409: Lease Agreement w/BWR Holdings for Providing A Safe Voting Elections Season Through the CARES Act
- 2020-410: Surplus and Disposition of Personal Property
- 2020-411: First Contract Amendment w/Young's ServiceMaster Cleaning Services for Disinfectant Services at the Jail
- 2020-412: Contract w/Lourdes Counseling Center for Prosecutorial Division Services
- 2020-413: Line Item Transfer, Fund No. 0154-101, Dept. 000
- 2020-414: Contract w/Strata for On-Call Material Sampling and Testing
- 2020-415: Accepting Work Performed by Iron Horse Vac for 2019 Culvert Cleaning
- 2020-416: Accepting Work Performed by DeAtley Crushing Company for 2019 Crushing & Stockpiling
- 2020-417: Contract w/Richland Yacht Club for Jetboat Moorage
- 2020-418: Expenditure Coding Corrections

- 2020-419: Appointment of Jamie Rasmussen to the Benton-Franklin Workforce Development Council
2020-420: Line Item Transfer – Insurance Management Fund 0504-101

There being no further business before the Board, the meeting adjourned at approximately 9:58 a.m.

Clerk of the Board

Chairman